



Leicester
City Council

For internal use only by Members Support Team:

Unique reference number _____

Date scanned in _____

This application will be considered as (please circle):

Ward Action Plan

Community Cohesion

Ward Community Fund

Ward Meeting Grant Application Form

Please read the “Guide to Ward Meeting grants and how to apply” before you fill in this form.

On completion please submit a signed paper copy of the form to:
Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester LE1 9BG. Fax No: 0116 229 8827

Continue on separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

1. Name of Ward(s) to which you are applying for funding

Braunstone Park and Rowley Fields

2. Name of your project/proposal

Fullhurst Community College hardship fund start up

3. Name of group or person making the application

Tom Campbell, Head, Fullhurst Community College

4. Detailed description of proposal. Please tell us:

- What is the proposal (where and when)?
- If you are planning an event who will attend, and where will does your target audience come from?
- How will we know the proposal has been successful?

It is important that your answers to this question are clear so that the Ward Meeting can fully understand your proposal.

Over the course the College's push on uniform it became increasingly apparent that many of our families simply cannot afford to replace lost or outgrown items of school uniform. We have recently purchased shoes for a number of students from a hardship fund but there are many more who need this kind of support. Whether it be for uniform, PE kit, IT equipment to loan or even some breakfast in the morning. I am seeking support to create a small fund for this sort of provision at Fullhurst. The LA do not provide schools with a budget for this.

We are looking to the Ward to apply for a small amount of funding to kick start this fund. This will enable us to buy an initial supply of essential equipment to support our most disadvantaged students. We hope that we will be able to then sustain the fund with fundraising events, (I have entered a Triathlon in May) and perhaps develop a swap shop where parents / carers can buy or sell second hand good quality uniforms and equipment.

We will know the programme is successful from further uniform checks and observing that all of our students come to College fully equipped, in uniform and ready to learn. The College believe that this has a positive impact on achievement and attainment and the image of the school within the local community.

5. Have you attached any supporting information? YES NO
(Please tick)

6. Does your organisation have audited accounts? YES NO
(Please tick)

If yes please submit your latest set

7. Does your organisation have a constitution? YES NO
(Please tick)

If yes please submit your constitution

8. How much are you applying to the Ward Meeting(s) for?

£5,000

9. Please show each item of expenditure and say whether it is an estimate or an actual cost. Costings should be as accurate as possible and in most cases be based on quotes. If it is an actual cost please provide quotes and any other written confirmation. In the final column please show which elements of your project you are applying to the Ward Meeting for?

Item	Cost £	Estimate or Actual cost (E or A)?	Request to Ward Meeting (£)
Initial fund to purchase uniform items for those in need (shoes, blazers etc)	1,500	E	1,500
PE kits	500	E	500
Other misc equipment (bags, stationary)	250	E	250
Fundraising support resources	250	E	250
It equipment to loan (e.g laptops)	2,500	E	2,500
Total	5,000	E	5,000

10. Have you obtained or are you trying to obtain funding for this project from anywhere else, either Leicester City Council or from another organisation? If so, please give details including:

Name, address, phone number and any other contact details of the funder.

The amount requested or received.

When do you expect a decision if you do not know already?

Please note that a failure to disclose any relevant information relating to other funding streams may result in your application being rejected or any offer of funding being withdrawn.

Fundraising and sponsorship events only – we are exploring all possible avenues to support this fund.

11. Details of recipient

If your application is successful the grant will be paid by cheque to your organisations bank account. Please provide the payee name which appears on the account.

.....**Fullhurst Community College**.....

Alternatively if you wish to be paid by BACS please provide bank and sort code details on headed paper and attach to the application.

12. Declaration and contact details

I have read the 'Guide to Ward Meeting Grants' and I understand and accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes. I accept that Leicester City Council may reject this application or withdraw any funding provided if any of the information submitted is inaccurate.

I agree to complete a project evaluation form once the project has been completed (failure to do so may count against you receiving future funding).

Name of contact person Lorraine Clay	
Your position in organisation or group Extended Services Coordinator	
Name of organisation or group Fullhurst Community College	
Address Imperial Avenue Leicester LE3 1AH	
Phone number 2824326 ext 8015867	Email Lorraine.clay@leicester.gov.uk
Signature Tom Campbell	Date 24/1/11

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester LE1 9BG. Fax No: 0116 229 8827

Failure to sign the form may result in delay in the processing of your application